

EMPLOYMENT APPLICATION



VENUWORKS OF HURST, LLC.



APPLICATION FOR EMPLOYMENT



HURST CONFERENCE CENTER
 1601 CAMPUS DRIVE
 HURST, TX 76054

JOB PREFERENCE

Please check department/position(s) for which you are applying:

- | | |
|--|--|
| <input type="checkbox"/> Bartender | <input type="checkbox"/> Audio Visual Maintenance Tech |
| <input type="checkbox"/> Banquet Server & Lead Server | <input type="checkbox"/> Building Engineer |
| <input type="checkbox"/> Banquet & Catering Supervisor | <input type="checkbox"/> Sr. Facility Service Worker |
| <input type="checkbox"/> Concessions Cashier | <input type="checkbox"/> Facility Service Worker |
| <input type="checkbox"/> Concessions Coordinator | <input type="checkbox"/> Other: Please specify |
| <input type="checkbox"/> Concessions Manager | _____ |
| <input type="checkbox"/> Dishwasher | _____ |
| <input type="checkbox"/> Hot & Cold Line Cook | _____ |
| <input type="checkbox"/> Lead Line Cook | |
| <input type="checkbox"/> Sous Chef | |
| <input type="checkbox"/> Runner | |

Some of these positions require the ability to see and hear very well. Are you physically and mentally able to perform the essential function of the job with/or without accommodation? **Yes or No**

PERSONAL INFORMATION

DATE: / /		
First Name:	Middle Initial:	Last Name:
Current Address:		
Current City/State/Zip:		
Permanent Address:		
Permanent City/State/Zip		
Home Phone:	Cell Phone:	
Email Address:	Social Security Number:	- -

Personal Information Continued -

YES	NO	Please check the appropriate box and, if required, provide additional information.
<input type="checkbox"/>	<input type="checkbox"/>	Have you ever been convicted of a felony? If yes, please explain:
<input type="checkbox"/>	<input type="checkbox"/>	I am available to work for more than 6 months of the year.
<input type="checkbox"/>	<input type="checkbox"/>	Are you related to anyone working at this location? If so, who?
<input type="checkbox"/>	<input type="checkbox"/>	Can you legally work in the United States?
<input type="checkbox"/>	<input type="checkbox"/>	Do you have the appropriate documentation to legally work in the US?
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	

EMPLOYMENT HISTORY

Employer's Name:	Supervisor's Name:
Address:	Starting Wage: \$ Final Wage: \$
City, State, Zip	Employer's Phone:
Dates Employed: to	Reason for Leaving:
Position / Duties:	

Employer's Name:	Supervisor's Name:
Address:	Starting Wage: \$ Final Wage: \$
City, State, Zip	Employer's Phone:
Dates Employed: to	Reason for Leaving:
Position / Duties:	

Employer's Name:	Supervisor's Name:
Address:	Starting Wage: \$ Final Wage: \$
City, State, Zip	Employer's Phone:
Dates Employed: to	Reason for Leaving:
Position / Duties:	

EDUCATION

School	Name & Location	Major	Highest grade Completed
High School			9 10 11 12
College			1 2 3 4
Tech. College			1 2 3 4
Other			

SPECIAL TRAINING AND SKILLS

Please check all that apply.	
<input type="checkbox"/> Food Preparation <input type="checkbox"/> Dishwashing <input type="checkbox"/> Line Cook <input type="checkbox"/> Carpet Care & Maintenance <input type="checkbox"/> Plumbing <input type="checkbox"/> Electrical <input type="checkbox"/> Landscaping	<input type="checkbox"/> HVAC <input type="checkbox"/> Forklift <input type="checkbox"/> Audio Visual <input type="checkbox"/> Event Production <input type="checkbox"/> Information Technology <input type="checkbox"/> Typing and/or /Word Processing <input type="checkbox"/> Office skills
Special Training and/or Certificates (please note):	

REFERENCES

	NAME	OCCUPATION	ADDRESS/CITY/ST	PHONE
1.				
2.				
3.				

WORK AVAILABILITY

Date/Time Available for Work				
Mon:	Tue:	Wed:	Thu:	Fri:
Sat:	Sun:			
Example: Morning (Morn), Afternoon (Aft), Evening (Eve), All Day				

PLEASE READ NEXT PAGE CAREFULLY

PLEASE READ CAREFULLY

I hereby certify that the answers given by me to the foregoing questions and statements made are true and correct, without reservations of any kind whatsoever. I understand that any job offer is contingent upon my providing the documentation required by the Immigration Reform Control Act. If employment is obtained under this application, I will willingly comply with all orders, rules and regulations of VenuWorks, Inc. and its subsidiaries (Hurst Conference Center, VenuWorks of Hurst).

I understand that nothing contained in this employment application or in the granting of an interview is intended to create a contract between me and the Hurst Conference Center for either employment or the provision of benefits and that an offer of employment or completion of the Hurst Conference Center probationary period shall not be construed as a guarantee of continued employment. If an employment relationship is established subsequent to the date of this application, I will have the right to terminate my employment at any time (with or without cause) and the HURST CONFERENCE CENTER (VENUWORKS) will have a similar right. If an employment relationship is established, I understand that my work schedule will vary depending on event staffing requirements. The HURST CONFERENCE CENTER (VENUWORKS) cannot guarantee a specific number of annual employment hours.

I agree that my employment with the HURST CONFERENCE CENTER (VENUWORKS) is predicated upon my ability to mentally and physically perform the essential functions of the job for which I am applying, which may be evaluated through a physical examination after an offer of employment is made.

I also authorize my former employers, schools and personal references to give any information they may have regarding me, whether or not it is contained in a written record. I hereby release them and their companies from all liability for issuing same. It is understood that all facts are open to investigation by the HURST CONFERENCE CENTER (VENUWORKS) and that, upon investigation, if anything contained in this application is found to be false or misleading, I will be subject to immediate discharge from employment and agree to hold the HURST CONFERENCE CENTER (VENUWORKS) and person named herein blameless in that event. I understand that no promise, representation, agreement, practice or policy contrary to the foregoing is binding on the HURST CONFERENCE CENTER (VENUWORKS) unless made in writing and signed by an officer of the HURST CONFERENCE CENTER (VENUWORKS).

Signature

Date

We appreciate your interest and the time you have taken to complete this application. Thank you..

For Internal Use Only						
Department						
Manager						
SE	5	4	3	2	1	
IN	5	4	3	2	1	